



GOVERNMENT OF ASSAM

OFFICE OF THE CO-DISTRICT COMMISSIONER: DALGAON DARRANG:
(TRANSFORMATION & DEVELOPMENT BRANCH)



E File no- E TND/7/2025-T&D-CD (DAL)

Dated- 16/07/2025

CO-DDC MEETING MINUTES FOR THE MONTH OF JUNE 2025

Subject	Minutes of the Meeting of Co -District Development Committee, Dalgaon Co-District
Date & Time	30 th June, 2025 Time- 11:00 A.M
Venue	DIET, Dalgaon
Participants	Attendance sheet (attached herewith)

The Co-District Dev. Committee meeting for the month of June was held on 30th June 2025 to review the departmental progress of ongoing schemes & to resolve the various inter-departmental issues. The meeting was chaired by Shri Gopal Sharma, ACS, Co-District Commissioner, Dalgaon Co-District. At the very outset, the chair welcomed all the dignitaries and initiated the discussion by reviewing the progress of various departments under Dalgaon Co-District.

The decisions of the meeting are as follows-

Sl. No	Administrative Department	Name of Scheme	Decision/Action to be taken	Agency responsible & Timeline
1	P&RD	<u>ADHAAR SEEDING</u> <u>PMAY</u> <u>ORUNODOI</u> <u>MGNREGA</u>	<ul style="list-style-type: none">❖ The Concerned BDO has been instructed to direct the GP Secretaries of Galandi and Bahabari GP to submit written explanation regarding the poor performance of aadhaar seeding.❖ As per the report submitted by Dalgaon-Sialmari Dev Block, a negative gap has been observed between the 3rd installment and completed houses under PMAY-G, hence the concerned BDO is instructed to submit a justification report immediately.❖ Concerned B.D.O is instructed to submit a written explanation regarding low aadhaar seeding performance under Bihudia, Fakirpara & Shyampur GP.❖ As regards to Orunodoi scheme, B.D.Os are instructed to give priority on digitization of beneficiaries under ORUNODOI 2.0 ensuring that no genuine beneficiary is left out of the process.❖ As regards to MGNREGA, BDOs are instructed to submit MIS portal based generated report for the CDDC Meeting.	B.D.Os , & GP secretaries

2	AGRICULTURE	PMFBY	<ul style="list-style-type: none"> ❖ Regarding Fasal Bima Yojana, ADO informed that farmers insurance coverage under PMFBY in respect of rabi crops is ongoing & GP wise awareness camp has already been organized to sensitize the farmers. Herein ADO is instructed to share the photographs, videos & report of such camps to CDC office. ❖ ADO is instructed to submit actual increased agricultural database under Dalgaon LAC to CDC office. ❖ ADO is instructed to identify suitable area and select SHGs having prior experience for seed procurement & cultivation of napier grass. ❖ ADO is instructed to test diverse soil samples to issue soil health card for farmers & a detailed soil testing laboratory report should be compiled and submitted to this office at the earliest. 	ADO
	3. PWD road	<u>PMGSY</u>	<ul style="list-style-type: none"> ❖ The AE PWRD is instructed for early completion of road damage repair. ❖ Culvert construction works must be completed while the current weather condition remain favorable, as instructed by the chairperson. ❖ AE PWRD is instructed to send team to visit the road near Koupati Tea estate to assess the condition of road which was in use but has been damaged due to inundation & concrete beam or barrier to be installed therein to divert rainwater and prevent erosion. ❖ As regards to construction of drainage issue at Silbari, the AE PWRD is instructed to discuss the issue with Circle officer. ❖ AE, PWD R also informed that NOC has been provided from the department for construction of Welcome gate of Orang National Park on Asom Mala Road. 	AE PWRD
	4. Social Forestry	<u>CAMPA</u>	<ul style="list-style-type: none"> ❖ Forest Ranger requested CDC, Dalgaon for allotment of 5 hectare land for establishing nursery under Compensatory Afforestation Fund Management and Planning Authority 	Forest Ranger
	5. Women & Child Dev.	<u>AWCs</u>	<ul style="list-style-type: none"> ❖ The chairman has reviewed the Proforma of the AWC supervisor daily report and provided observation/suggestion for improvement where necessary. ❖ CDPO has requested the chairperson for allotment of land for construction of CDPO office. Furthermore she also informed that land issue of six nos. of AWCs has been resolved and construction will commence soon at the selected site. 	CDPOs
	6. PWD Building		<ul style="list-style-type: none"> ❖ On being enquired about the proposed Dalgaon Mini Stadium site, AEE, PWD B informed that soil has not been tested yet & proposed site requires earth filling up to a depth of 5 feet to achieve a desired playground level. ❖ Construction of Model Women college has achieved 83% progress so far, internal electricity work has already been completed therein, as informed by AEE, PWD B. Furthermore he also informed that police barrack estimate has already been submitted to CDC office. 	AEE,PWD B
	7. Public Health Engineering	<u>IHHL</u>	<ul style="list-style-type: none"> ❖ AEE, PHE is instructed to ensure that GPs receive the annual maintenance fund for upkeep of water storage tank and supply infrastructure under JJM. Additionally he is 	AEE,PHE

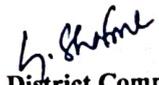
			<p>also instructed to collect the lists from Deputy CEO of P&RD Department.</p> <ul style="list-style-type: none"> ❖ AEE, PHE is instructed to ensure that no damage is caused to existing roads and public infrastructure during the execution of JJM pipe laying activities. ❖ Issues of IHHL & application verification status of IHHL to be completed at the earliest & AEE is also instructed for early initiate of Swach Survekshan Gramin 2025 survey. ❖ AEE has requested B.D.Os to maintain cleanliness and hygiene at Mini MCF & Central MCF. 	
	8. Fishery		<ul style="list-style-type: none"> ❖ On being inquired about the status of damage report database in connection with the recent minor flood event. The FDO informed that database has been shared with the circle officer. ❖ To ensure timely and accurate collection of ground level data, The FDO is instructed to nominate village reporting officer. 	Fishery Dev. Officer
	9. Education	<u>Student-Teacher Attendance</u>	<ul style="list-style-type: none"> ❖ BEEO briefed the house that teachers & students attendance at Dalgaon has increased to 75% .Herein the chairperson instructed to prepare a comprehensive teacher-student attendance report categorizing the database of migratory and non-migratory clusters. 	BEEO Dalgaon
	10. Health	<u>Immunization</u>	<ul style="list-style-type: none"> ❖ Block Mobilized Committee meeting of health department has not been conducted from the last two years, as informed by SDM, Kharupetia BPHC. ❖ SDM Briefed the house that Latakhat, Batabari & Magurmari area under the Dalgaon LAC are red alert area with the high percentage of teenage pregnancy. ❖ SDM requested the chairperson for rationalization of Doctor, Asha & ANM staff in the underserved area of Dalgaon LAC. ❖ On being enquired about percentage of child immunization at Dalgaon, SDM, Dalgaon informed that child immunization is successfully going on & no cases of measles and rubella have been detected so far. ❖ SDM is instructed to submit the data base of special health camp organized by NGOs within the district. 	SDM, Kharupetia BPHC
	11. FOOD & CIVIL SUPPLY		<ul style="list-style-type: none"> ❖ Food & Civil supply & legal metrology department are instructed to conduct a joined drive on market calibration to ensure accuracy and fairness in trade by verifying and calibrating weighing and measuring instruments used by local vendors, shopkeepers & traders. 	Inspector of FPD & CA & Inspector of legal Metrology
	12. Veterinary	<u>Vaccination</u>	<ul style="list-style-type: none"> ❖ As informed by BVO, livestock census official figure is yet to be approved. Additionally he also informed the house that PPR & FMD vaccination is ongoing within the district. 	Block Veterinary officer
	13. Irrigation		<ul style="list-style-type: none"> ❖ Laljura FIS problem has not been solved so far, hence CO is instructed to immediately depute concerned LM & team to assess the issue. 	CO & AE ,Irrigation

14. NH		❖ In view of the water logging issue, the department is instructed to discuss the matter with concerned CO to initiate the appropriate measures to timely drain out water from the affected highway stretches.	JE,NH
15. SOIL CONSERVATION	PMKISAN	❖ As informed by Soil Conservation Ranger, Dalgaon, construction of box culvert work under PMKISAN is ongoing & 85% progress has been achieved so far. Herein the chairperson instructed to submit photographs & reports to CDC office. Additionally she also briefed the house about encroached issue related to the range office at Dalgaon. Herein, the chairperson instructed to issue letter mentioning the reason & submit to CDC office at the earliest.	Soil Conservation Rangers
16. Excise		❖ Excise department is instructed to conduct enforcement drive to identify & stop the illegal sale of local liquor at Dhabas & roadside location.	Inspector of Excise
17. Transport		❖ The Enforcement Inspector has been instructed to undertake an extensive enforcement drive to restrict movement of e-rickshaws on National Highway.	EI

Category-B: Theme specific

S.L No	Theme	Particulars
1.	CO-DDC meeting	Concerned Sub-divisional officers are requested to prepare LAC wise PPTs for CDDC Meeting & submit the same along with progress report to CDC Office at least before two days.
2.	Coordination across Dept.	<ul style="list-style-type: none"> ❖ All concerned officers are requested to report department's issue at least before one or two weeks for better coordination. ❖ Land acquisition for the bridge project Bhuragaon to Dalgaon will soon be initiated. If departments hold any assets in the proposed area, they are requested to inform. ❖ All officers are instructed to conduct private school visit randomly to check if any students enrolled in Govt. schools are also attending private schools and report immediately to CDC office, if any such cases are found. ❖ HODs are required to formally report and take responsibility when official (Govt.) assets or land under their charge is encroached.

The meeting ended with vote of thanks from the chair.


 Co-District Commissioner,
 Co-District Commissioner,
 Dalgaon, Darrang
 Dated-16 July 2025

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 Copy to-

1. The Additional Chief Secretary to the Govt. of Assam, Transformation and Development Department, Assam Secretariat, Dispur, Guwahati-06
2. The Principal Secretary to the to the Govt. of Assam, Transformation and Development Department, Assam Secretariat, Dispur, Guwahati-06
3. The District Commissioner, Darrang, Mangaldai for favour of kind information.
4. The District Dev. Commissioner, Darrang, Mangaldai for favour of kind information
5. The Director, DCP Division, Transformation & Development Department, Assam, Dispur, Guwahati-06
6. The Director, E& M Division, Transformation & Development Department, Assam, Dispur, Guwahati-06

7. DIO, Darrang for information.
8. All concerned members of CDDC meeting for information & necessary action.

Sd/-
Co- District Commissioner
Dalgaon: Darrang