## GOVT. OF ASSAM OFFICE OF THE DISTRICT COMMISSIONER ::: DARRANG ::: MANGALDAI ( PERSONNEL BRANCH) <u>Tel. 03713-222135, e mail-dc-darrang@nic.in.</u>

## **ADVERTISEMENT**

In pursuance of Govt. approval conveyed vide letter no-GAD-629695/4 dated 19<sup>th</sup> March,2025 received from General Administration Department, Janata Bhawan, Dispur, Guwahati-06, applications are invited in prescribed format for the post of "<u>ADMINISTRATIVE OFFICER</u>" in the amalgamated establishment of District Commissioner, Darrang in pay band Rs.22,000/- to Rs. 97,000/-, Grade Pay Rs.11,500/-per month plus other allowances admissible as per provision of the Assam Service (ROP) Rules,2017 and amended thereof, and under "Assam Ministerial District Establishment Service Rules,1967 amended.

The candidate must have served continuously for at least 15 (fifteen) years in any of the District Commissioner's Establishment in Assam and must fulfill the eligibility conditions and have experience as per "The Assam Ministerial District Establishment Service (Amendment)Rules,2009 "

Preference will be given to the candidates having experience and working knowledge in different branches of District Commissioner's Office.

Application stating name, age, educational qualification, present address and permanent address and experience in different branches supported by attached copies of certificates, a copy of recent passport size photograph with a period of incumbency, **Identity Card**, along with Annual Confidential reports of last 5 consecutive years should reach the undersigned/office by 23.04.2025

Application should be submitted through proper channel. The selection will be made as per the provision of the "Assam Ministerial District Establishment Service Rules, 1967", subsequent amendments and Government's standing instructions.

> District Commissioner, Darrang:Mangaldai

Memo No. ECF. 139888/PER-11/4/2025-PER-DRR /391915 Copy to :

1. The Commissioner & Commissioner Secretary to the Govt. of Assam, General Administration Department, Janata Bhawan, Dispur, Guwahati-06 for favour of kind information.

2. All District Commissioners, SDOs & CDCs of the State of Assam for wide publication.

3. All Branches/ Revenue Circles under the establishment of District Commissioner, Darrang

4. The DIPRO, Darrang for information. He is requested for wide publicity through print media/ Newpaper

5. The DIO, NIC, DC's Office, Darrang for information. He is directed to upload the

Advertisement in District Web site.

6.. Notice Board, DC's Office, Darrang.

e-signed/-District Commissioner, Darrang:Mangaldai