

Format for Requisition of Assistance from Air Force

To,

_____ Air Force Station

Sir,

You are requested to provide air support in the following location/ locations.

Type of Incident			
Name of the District		Name of the Revenue Circle	
Event Location/ Helipad		Coordinates	_____ N _____ E
Type of Air Support Requested	Rescue Mission		
	Food Dropping		
	Other purpose		
Officers to be accompanied	Name:		
	Designation:		
Point of Contact (authorised person to coordinate)	Name:		
	Phone/Mobile:		

Deputy Commissioner

_____ District

Copy to:

1. _____, AOC, Eastern Air Command (EAC), Shillong
2. _____, Chief Executive Officer, ASDMA, Dispur
3. _____, Secretary, Home Dept.

Deputy Commissioner

_____ District

DAILY FLOOD REPORT**DISTRICT:****DATE:**

		During last 24 hours		
1	I. No. of Revenue Circles Affected. II. Name of Revenue Circles Affected.			
2	I. No. of Villages Affected. (Circle wise)			
3	Total Area Affected (Circle wise)	Hects.		
		Dist. Total:	Hects.	
4	Total Crop Area Affected (Circle wise)	Hects.		
		Dist. Total:	Hects.	
5	Total Population affected. (Circle wise)			
		Dist. Total:		
6	No. of Relief Camps. (Circle wise)			
		Dist. Total:		
7	No. of Inmates in Relief Camps.			
		Dist. Total:		
8	Human Lives lost. (Circle wise)			
		Dist. Total:		
9	Animals affected in this wave of Flood.	Big Animal	Small Animal	Poultry

	(Circle wise)	Lost /Washed away:		
		<ul style="list-style-type: none"> • Big Animal • Small Animal • Poultry 		
10	Cattle camps opened (Circle wise)			
		Dist. Total:		
11	House Damaged (Circle wise)	Fully	Partially	
		Dist. Total:		
12	Infrastructure Damaged			
	A. Embankment			
	B. Road			
	C. Bridge			
	D. Other(School buildings/Health Centers)			
13	Rescue operations carried out	Agency	Boat deployed/ Helicopter used	Persons Evacuated
14	Medical Team deployed			
15	G.R. Distributed.			

Signature of Designated ADC

State Executive Committee approved procedure for Submission of SDRF proposals (approved by resolution of SEC to the agenda item no 20 of 8th SEC meeting)

Revenue & Disaster Management Department will only accept proposals from the departments and not from Deputy Commissioners directly. Further, the proposals must be submitted with the following TEMPLATES.

TEMPLATE FOR SUBMISSION OF SDRF PROPOSALS

(To be routed through the concerned department)

To be filled up the concerned Deputy Commissioner's Office

1. Basic Information

Sl No.	Name of District	Name of the Revenue Circle to which the proposal relates	Name of Village affected

2. Event Information

Date of occurrence of event (Proposal has to submitted within one month of the date of the event) Format (dd/mm/yyyy)	Whether the damage was reported to the State Disaster Response & Information Centre(State Control Room) in the Damage Assessment Report from the District(Yes/No) <i>If YES, A copy of the report is to be enclosed</i>	Name of the team of Officers that inspected the site to access the damage	Photograph of the damage (Digital with Date) to be submitted (Yes/No)

Signature of Deputy Commissioner concerned

To be filled by concerned State Government Department

Sl No	Name of Deptt	Certificate from the Deptt. That it has exhausted its provision under the budget for regular maintainance & repair (Yes/No)	Name of Scheme	Amount (in Rs.)	Whether Countersigned by DC (Yes/No)	Whether Placed for Consideration of the DDMA	Whether Approved by DDMA	Whether Admissible under SDRF Guidelines (Yes/No)